

TRANSIT LOSS

User Manual



MAY 16, 2022
C-TEL INFOSYSYSTEMS
PVT. LTD
Hyderabad, Telangana

TRANSIT LOSS

- Users are required to enter the URL <https://stateexcise.assam.gov.in>.

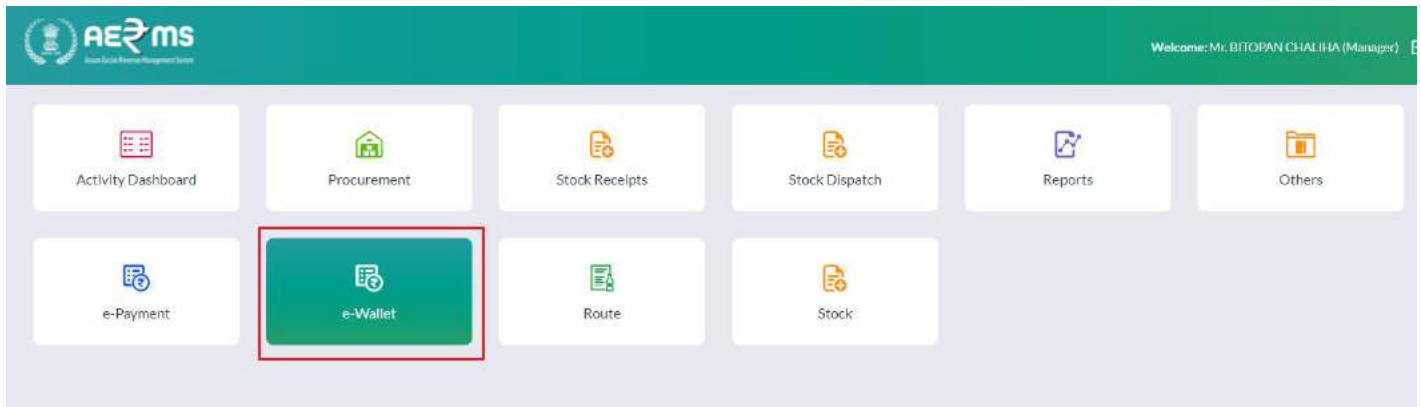
The screenshot shows the AERMS (Assam Excise Revenue Management System) website. At the top left is the AERMS logo. A notification banner reads: "All Type of licenses which have not Renewed for the year 2022-23 before 31st march 2022 will become inactive in Excise portal". The main banner features a quote by Shri Narendra Modi: "e-Governance is the only way to move from good governance to proactive pro-people good governance". Below the quote is the name of Shri Narendra Modi, Hon'ble Prime Minister of India. On the left, there are portraits of Shri Himanta Biswa Sarma (Hon'ble Chief Minister of Assam) and Shri Parimal Suklabaidya (Hon'ble Minister of Excise Assam). On the right, there is a "Sign In" form with fields for User Name, Password, and Verification Code (displayed as 26585). A "Login" button is highlighted in green. Below the sign-in form are links for "Vigilance & Enforcement" and "RTI". At the bottom, there is a navigation menu with categories: Information & Services, Policies, About the Government, Orders & Circulars, and Announcement. Under "Information & Services", there are links for "Excise Duty Rates" and "Brand & Label of Distillery Company". Under "Policies", there are links for "Copyright Policy" and "Hyperlinking Policy". Under "About the Government", there are links for "Assam State Portal" and "CM Dashboard". Under "Orders & Circulars", there are links for "SOP for Flow meter" and "Office Order".

Wholesale Manager Login:

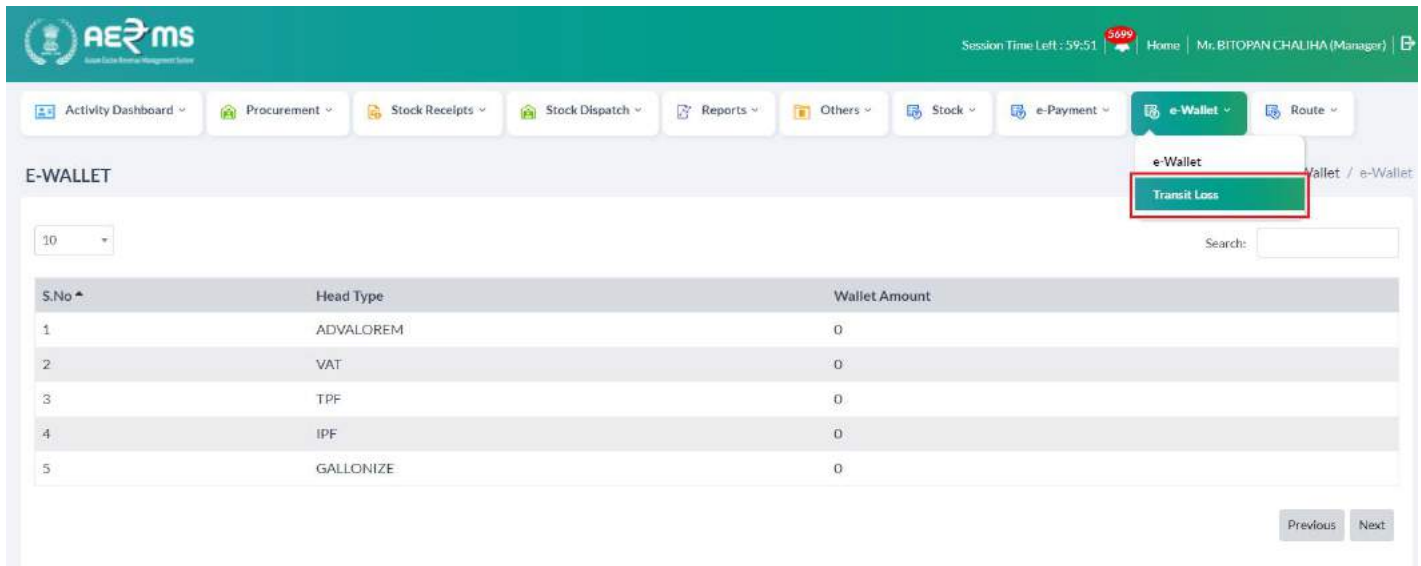
- Users are required to enter Login Id & Password & click on the 'Login' button to log in.

The screenshot shows the AERMS website with a different banner. The notification banner is the same. The main banner features the text "Promote Local Skills & Products" and "Vocal for Local". Below this, it says: "From earthen lamps to clothes, let us show support to our artisans by using of gifting local textile and handcrafted". At the bottom of the banner are the hashtags "#VOCALFORLOCAL #GETVOCALABOUTLOCAL". The "Sign In" form on the right has fields for User Name (displayed as IMFL_BCBWH), Password, and Verification Code (displayed as 39576). The "Login" button is highlighted with a red box. Below the sign-in form are links for "Vigilance & Enforcement" and "RTI". The navigation menu at the bottom is the same as in the previous screenshot.

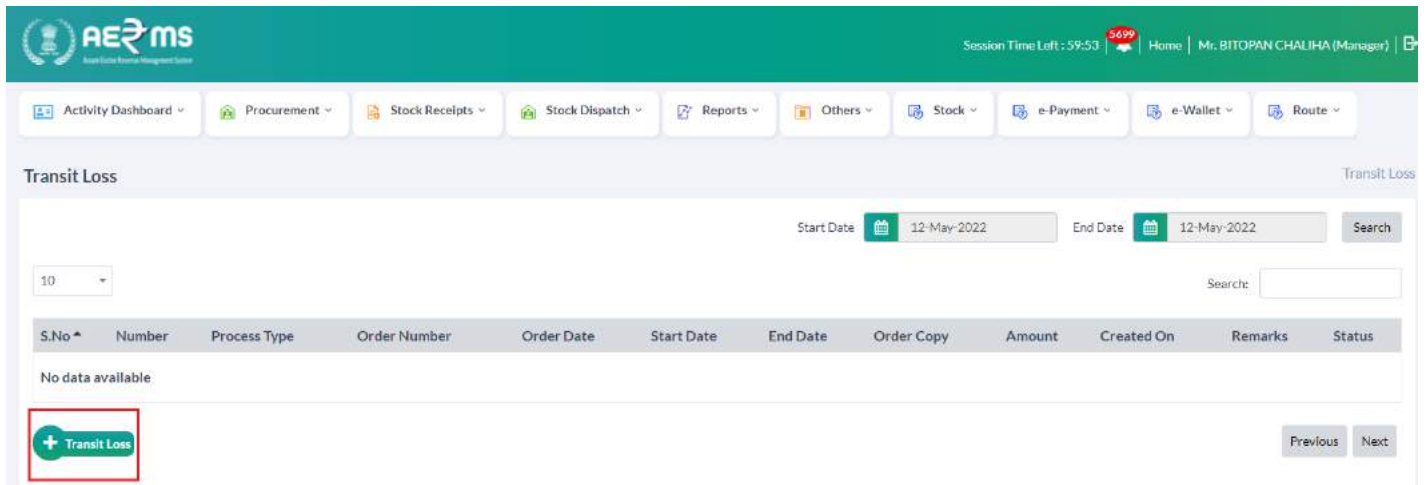
- Users are required to click on **e-Wallet** Tab.



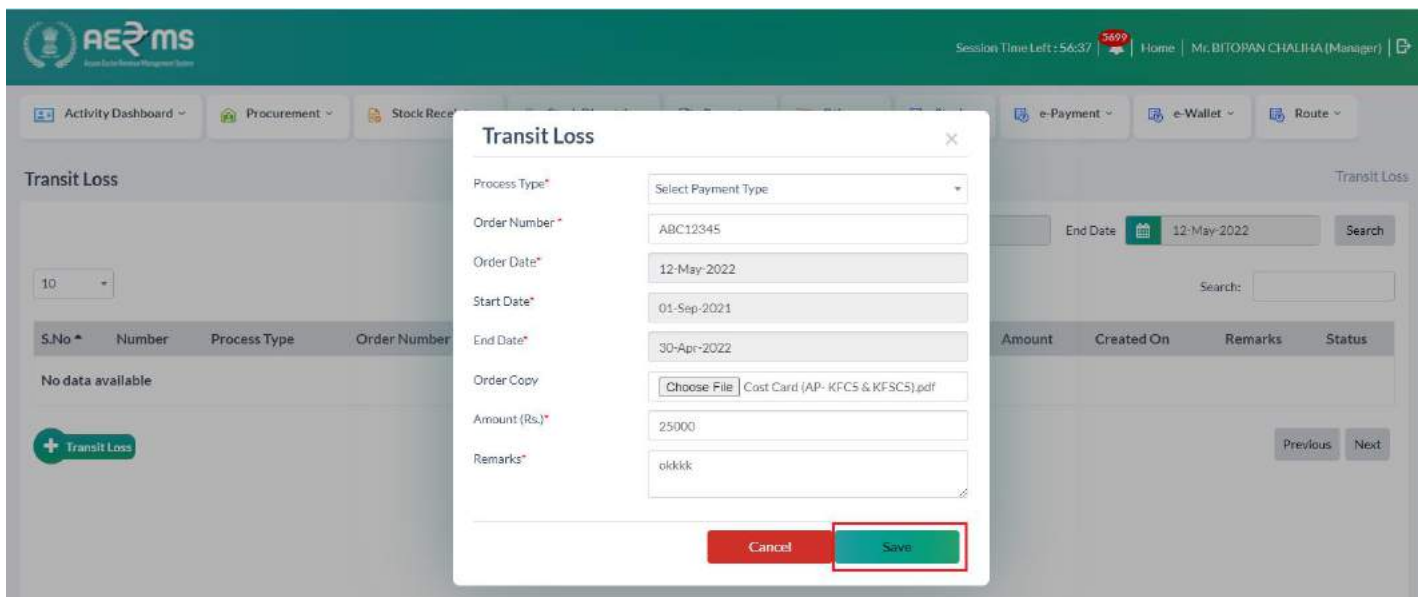
- Then you will see a two sub tabs **e-wallet & Transit loss**.
- Click on the '**Transit loss**' tab.



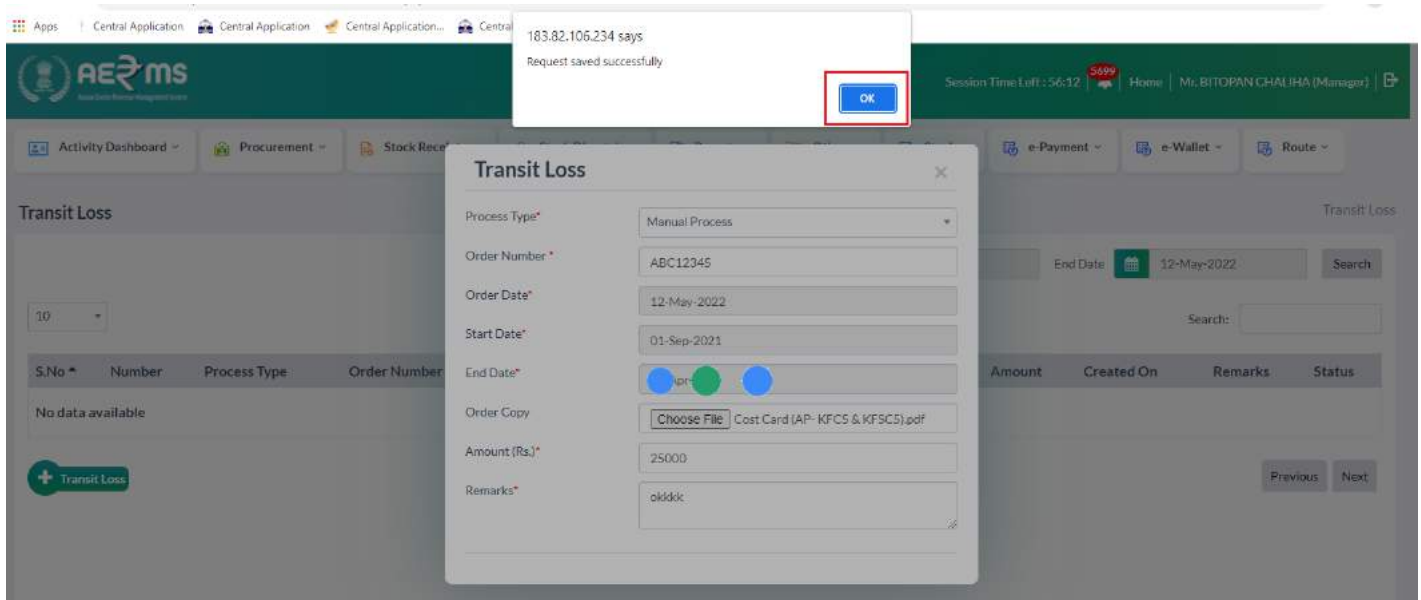
- Now click on the **+Transit Loss** tab.



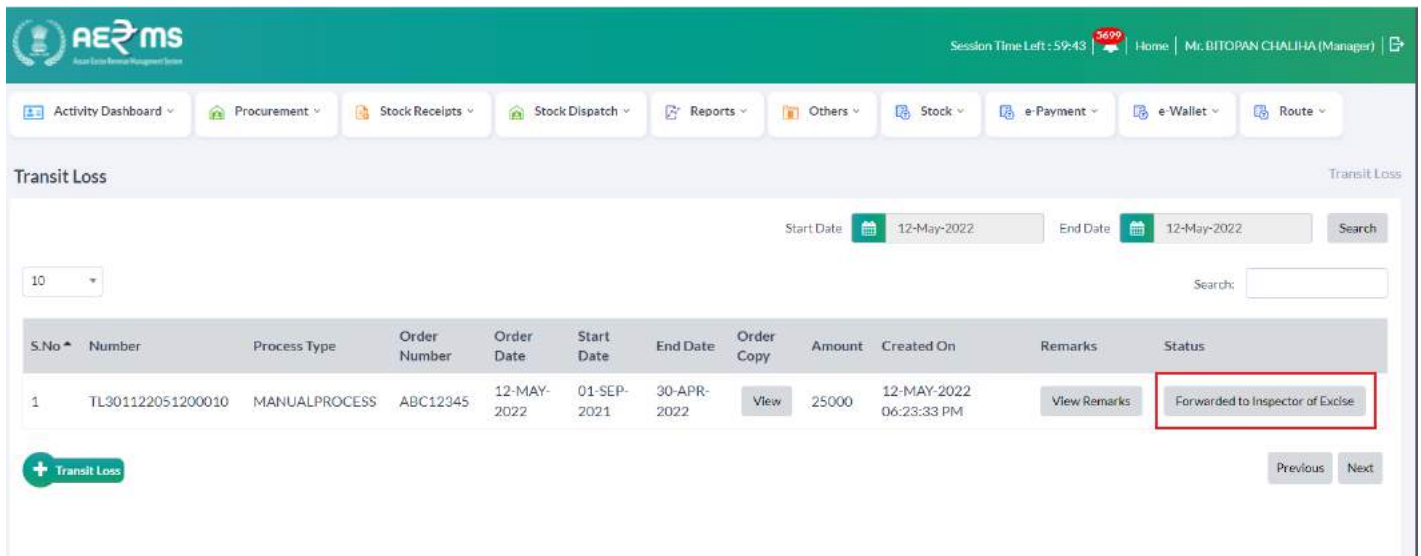
- User will be redirected to the Transit Loss page, fill all the mandatory fields and click on **'Save'** button.



- User will get a popup with **Request saved successfully**, click on the **'OK'** button.



- User can find the details and status **'Forwarded to Inspector of Excise'**.



- After final approval from the **Head Quarters** status will be changed to **'Approved'**.

Transit Loss

Start Date: 15-May-2022 End Date: 17-May-2022 Search

10 Search:

S.No	Number	Process Type	Order Number	Order Date	Start Date	End Date	Order Copy	Amount	Created On	Remarks	Status
1	TL301122051600032	MANUALPROCESS	123456	16-MAY-2022	01-JAN-2022	30-APR-2022	View	25000	16-MAY-2022 02:55:43 PM	View Remarks	Approved

+ Transit Loss Previous Next

- After approved user can find the credited ADVALOREM amount in the **'e-Wallet'**.

E-WALLET

10 Search:

S.No	Head Type	Wallet Amount
1	ADVALOREM	50000
2	VAT	0
3	TPF	0
4	IPF	0
5	GALLONIZE	0

Previous Next

IOE Login:

- Officers are required to enter Login Id & Password & click on the **‘Login’** button to log in.

The screenshot shows the IOE portal homepage. At the top left is the AERMS logo. A red banner message states: "All Type of licenses which have not Renewed for the year 2022-23 before 31st march 2022 will become inactive in Excise portal". On the right, there are accessibility icons (A, A, A) and a user profile icon. Below the header is a navigation bar with links for "Track Status", "Download User Manuals", and "Frequently Asked Questions". The main content area features a large banner for "Promote Local Skills & Products" with the slogan "Vocal for Local". The banner includes a photo of a woman working with pottery and text: "From earthen lamps to clothes, let us show support to our artisans by using of gifting local textile and handcrafted". Below the banner are two portraits of government ministers: Shri Himanta Biswa Sarma (Hon'ble Chief Minister of Assam) and Shri Parimal Suklabaidya (Hon'ble Minister of Excise Assam). To the right of the banner is a "Sign In" form with fields for "IMFL_BCBWH", a password, and a "Verification Code" (39576). A "Login" button is highlighted with a red box. Below the banner is a navigation menu with categories: "Information & Services", "Policies", "About the Government", "Orders & Circulars", and "Announcement". Under "Information & Services" are links for "Excise Duty Rates" and "Brand & Label of Distillery Company". Under "Policies" are "Copyright Policy" and "Hyperlinking Policy". Under "About the Government" are "Assam State Portal" and "CM Dashboard". Under "Orders & Circulars" are "SOP for Flow meter" and "Office Order".

- Officers are required to click on **e-Wallet** Tab.

The screenshot shows the IOE portal dashboard. At the top left is the AERMS logo. On the top right, it says "Welcome: Mr. BITOPAN CHALIHA (Manager)". The dashboard contains several tiles: "Activity Dashboard", "Procurement", "Stock Receipts", "Stock Dispatch", "Reports", "Others", "e-Payment", "e-Wallet", "Route", and "Stock". The "e-Wallet" tile is highlighted with a red box.

- Then you will see a two sub tabs **e-wallet & Transit loss**.
- Click on the **'Transit loss'** tab.

E-WALLET

Search:

S.No	Head Type	Wallet Amount
1	ADVALOREM	0
2	VAT	0
3	TPF	0
4	IPF	0
5	GALLONIZE	0

Previous Next

- Officer can find the details and status **'Verify & Forward'**.
- Click on the **'Verify & Forward'** button.

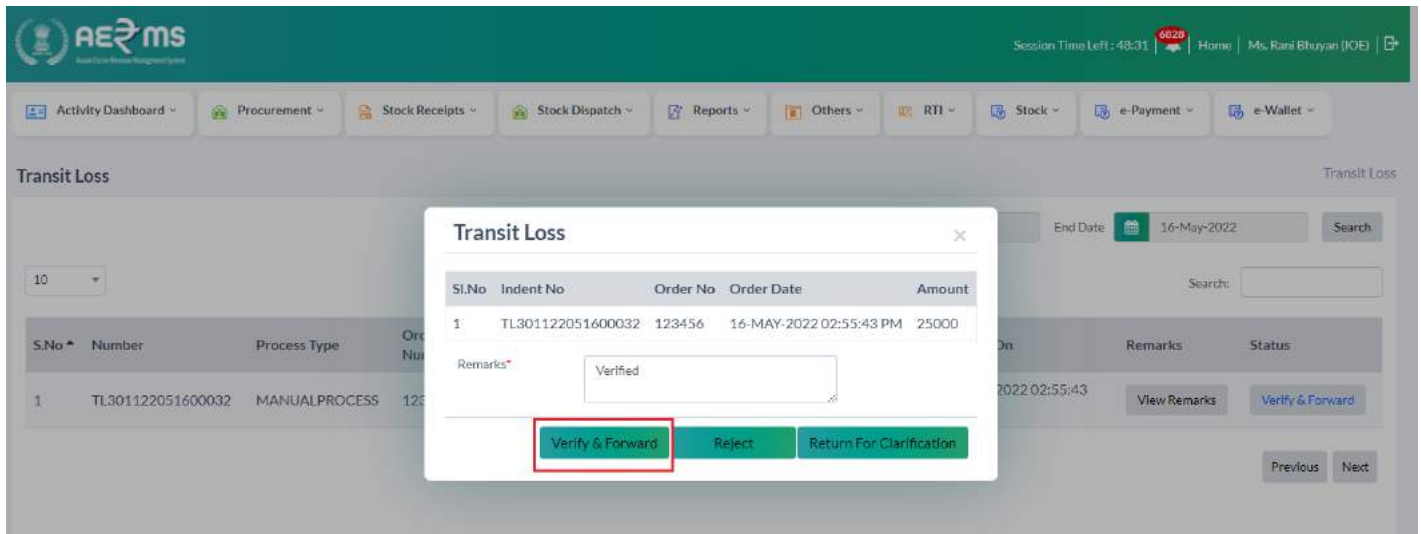
Transit Loss

Start Date: 16-May-2022 End Date: 16-May-2022 Search:

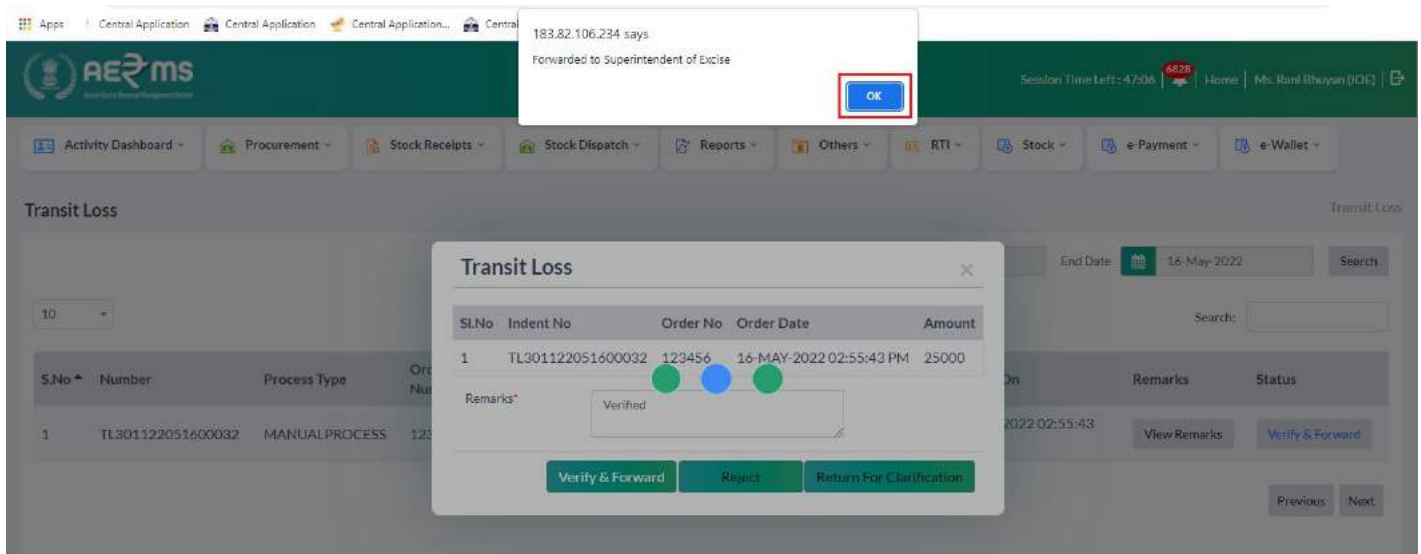
S.No	Number	Process Type	Order Number	Order Date	Start Date	End Date	Order Copy	Amount	Created On	Remarks	Status
1	TL301122051600032	MANUALPROCESS	123456	16-MAY-2022	01-JAN-2022	30-APR-2022	View	25000	16-MAY-2022 02:55:43 PM	View Remarks	Verify & Forward

Previous Next

- Officer has to enter the **Remarks** and click on the **'Verify & Forward'** button.



- Officer will get a popup with **Forwarded to Superintendent of Excise**, click on the **'OK'** button.



- Now status will be changed to **'Forwarded to Superintendent of Excise'**.

The screenshot shows the AERMS web application interface. At the top, there is a green header with the AERMS logo and session information. Below the header is a navigation bar with various menu items. The main content area is titled 'Transit Loss' and contains a table with columns: S.No, Number, Process Type, Order Number, Order Date, Start Date, End Date, Order Copy, Amount, Created On, Remarks, and Status. A single record is displayed with the status 'Forwarded to Superintendent of Excise', which is highlighted with a red box. There are also 'View Remarks' and 'View' buttons associated with the record.

S.No	Number	Process Type	Order Number	Order Date	Start Date	End Date	Order Copy	Amount	Created On	Remarks	Status
1	TL301122051600032	MANUALPROCESS	123456	16-MAY-2022	01-JAN-2022	30-APR-2022	View	25000	16-MAY-2022 02:55:43 PM	View Remarks	Forwarded to Superintendent of Excise

- Officer can find the details of **Order Copy & Remarks** by clicking on the **'View'** tab.

This screenshot shows the same AERMS web application interface as the previous one, but with the 'View' buttons for 'Order Copy' and 'Remarks' highlighted with red boxes. The status of the record is now 'Approved'. The 'View' button for 'Order Copy' is located under the 'Order Copy' column, and the 'View Remarks' button is located under the 'Remarks' column.

S.No	Number	Process Type	Order Number	Order Date	Start Date	End Date	Order Copy	Amount	Created On	Remarks	Status
1	TL301122051600032	MANUALPROCESS	123456	16-MAY-2022	01-JAN-2022	30-APR-2022	View	25000	16-MAY-2022 02:55:43 PM	View Remarks	Approved

SOE Login:

- Officers are required to enter Login Id & Password & click on the **‘Login’** button to log in.

AE³MS
Assam Excise Revenue Management System

All Type of licenses which have not Renewed for the year 2022-23 before 31st march 2022 will become inactive in Excise portal.

Track Status Download User Manuals Frequently Asked Questions

Shri Himanta Biswa Sarma
Hon'ble Chief Minister of Assam

Shri Parimal Suklabaidya
Hon'ble Minister of Excise Assam

Promote Local Skills & Products
Vocal for Local
From earthen lamps to clothes, let us show support to our artisans by using of gifting local textile and handcrafted
#VOCALFORLOCAL #GETVOCALABOUTLOCAL

Sign In
Please enter the details to sign in:
SOE_DIB

Verification Code * 294920
Get a new code
294920
Forgot Password?
Login
Vigilance & Enforcement RII
Sign Up to register for new license

Information & Services Policies About the Government Orders & Circulars Announcement

Excise Duty Rates Copyright Policy Assam State Portal SOP for Flow meter FOR UPDATING THE SYSTEM POST REVISION OF EXCISE DUTIES

- Officers are required to click on **‘e-Wallet’** Tab.

AE³MS
Assam Excise Revenue Management System

Welcome: Bedanga Bhushan Salkia(Excise Superintendent)

Activity Dashboard Master Data License Management Paramilitary Dashboard Brand Label Registration

Distillery Bottling Unit Brewery Wholesale Denatured Wholesale Absolute Alcohol

Company Wholesale CSD Wholesale URC Retailer Vigilance Hologram Procurement

Record Management Reports Others e-Payment Establishment Charges **e-Wallet**

- Officer can find the details and status ‘Verify & Forward’.
- Click on the ‘Verify & Forward’ button.

Transit Loss

Start Date: 16-May-2022 | End Date: 16-May-2022 | Search

10 | Search:

S.No	Number	Process Type	Order Number	Order Date	Start Date	End Date	Order Copy	Amount	Created On	Remarks	Status
1	TL301122051600032	MANUALPROCESS	123456	16-MAY-2022	01-JAN-2022	30-APR-2022	View	25000	16-MAY-2022 02:55:43 PM	View Remarks	Verify & Forward

[Previous](#) [Next](#)

- Officer has to enter the **Remarks** and click on the ‘Verify & Forward’ button.

Transit Loss

End Date: 16-May-2022 | Search

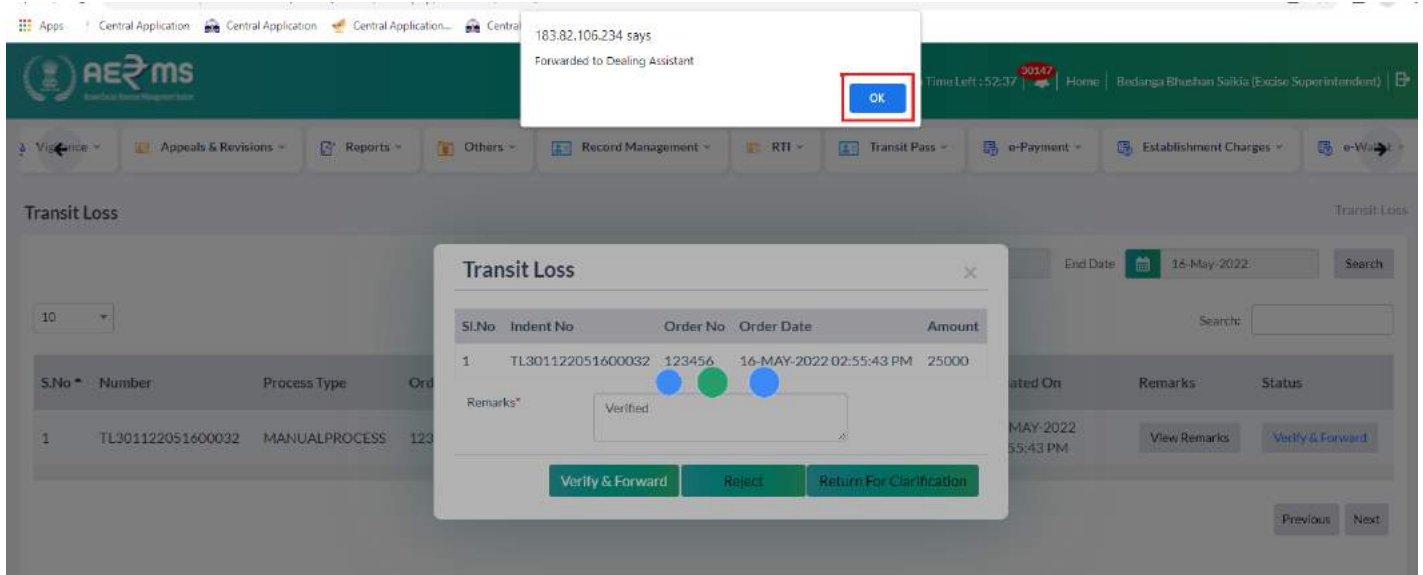
10 | Search:

SI.No	Indent No	Order No	Order Date	Amount
1	TL301122051600032	123456	16-MAY-2022 02:55:43 PM	25000

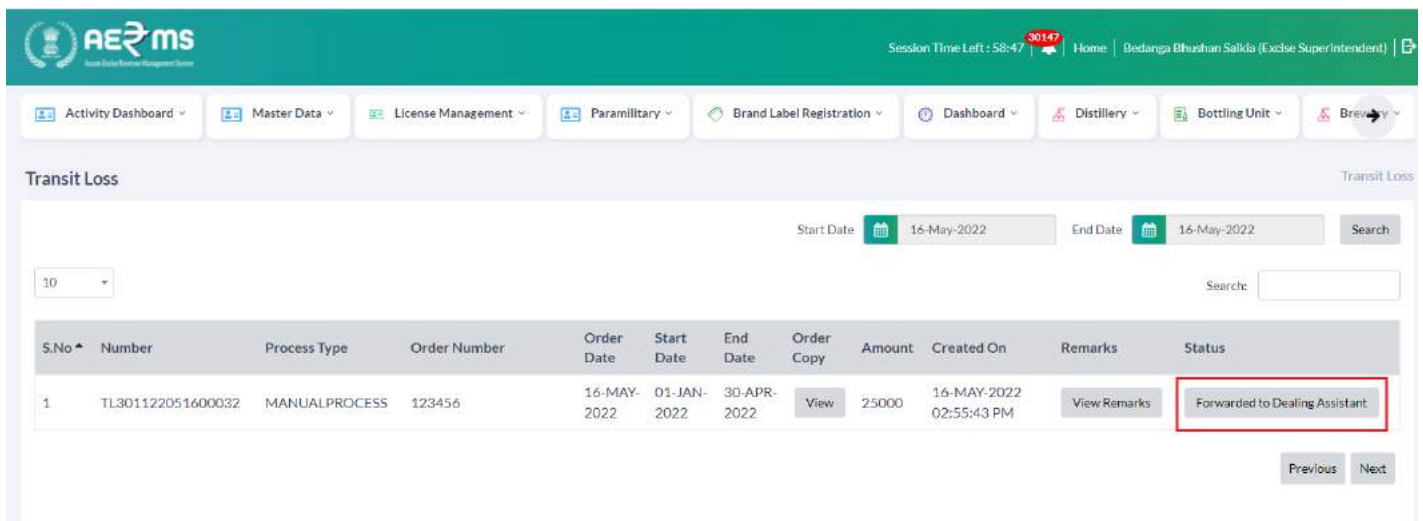
Remarks*

[Verify & Forward](#) [Reject](#) [Return For Clarification](#)

- Officer will get a popup with **Forwarded to Dealing Assistant**, click on the ‘OK’ button.



- Now status will be changed to ‘**Forwarded to Dealing Assistant**’.



- Officer can find the details of **Order Copy & Remarks** by clicking on the ‘View’ tab.

The screenshot shows the AERMS interface with a 'Transit Loss' section. At the top, there are navigation tabs for Activity Dashboard, Procurement, Stock Receipts, Stock Dispatch, Reports, Others, RTI, Stock, e Payment, and e Wallet. The 'Transit Loss' section includes filters for Start Date (16-May-2022) and End Date (16-May-2022), a search bar, and a table of records. The table has columns for S.No, Number, Process Type, Order Number, Order Date, Start Date, End Date, Order Copy, Amount, Created On, Remarks, and Status. A red box highlights the 'View' button in the 'Order Copy' column for the first record, and another red box highlights the 'View Remarks' button in the 'Remarks' column for the same record.

S.No	Number	Process Type	Order Number	Order Date	Start Date	End Date	Order Copy	Amount	Created On	Remarks	Status
1	TL301122051600032	MANUALPROCESS	123456	16-MAY-2022	01-JAN-2022	30-APR-2022	View	25000	16-MAY-2022 02:55:43 PM	View Remarks	Approved

Dealing Assistant Login:

- Officers are required to enter Login Id & Password & click on the ‘Login’ button to log in.

The screenshot shows the AERMS website homepage. At the top, there is a navigation bar with links for Track Status, Download User Manuals, and Frequently Asked Questions. The main content area features a banner for 'Promote Local Skills & Products' with the slogan 'Vocal for Local'. Below the banner, there are two portraits of government ministers: Shri Himanta Biswa Sarma, Hon'ble Chief Minister of Assam, and Shri Parimal Suklabaidya, Hon'ble Minister of Excise Assam. On the right side, there is a 'Sign In' section with a form for entering login details. The 'Login' button in this section is highlighted with a red box.

Sign In
Please enter the details to sign in

SOE_DIB

Verification Code * 294920

Get a new code

294920

Forgot Password?

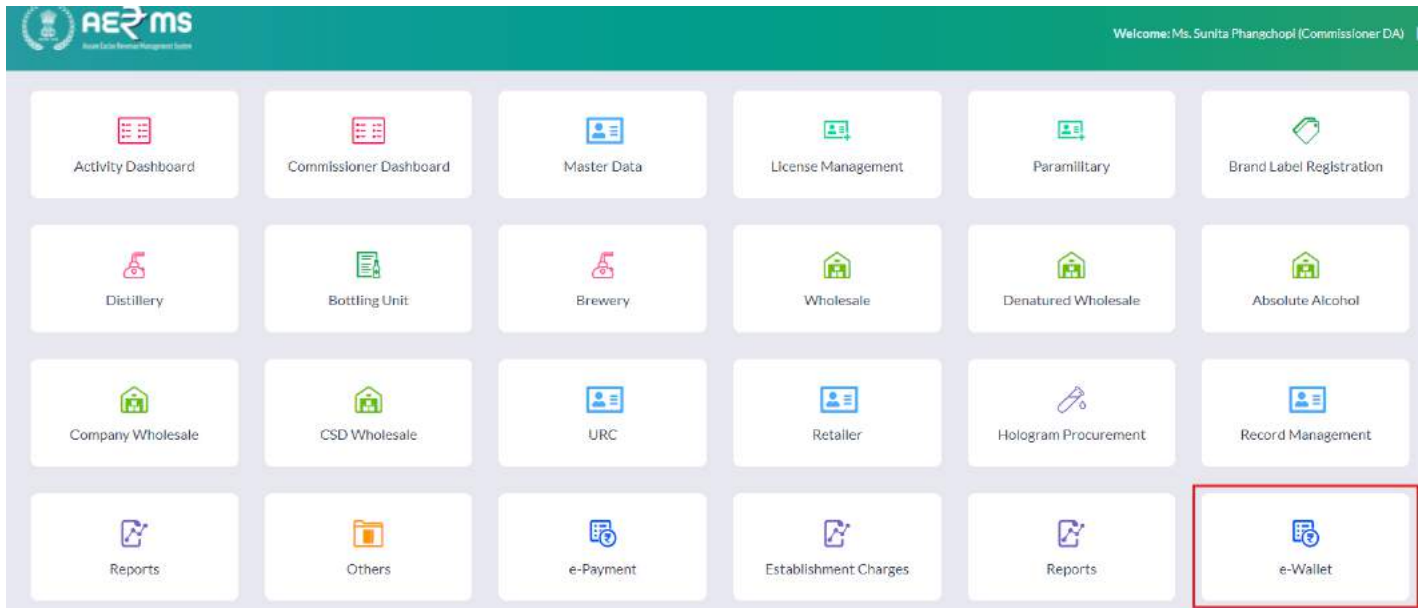
Login

Vigilance & Enforcement RTI

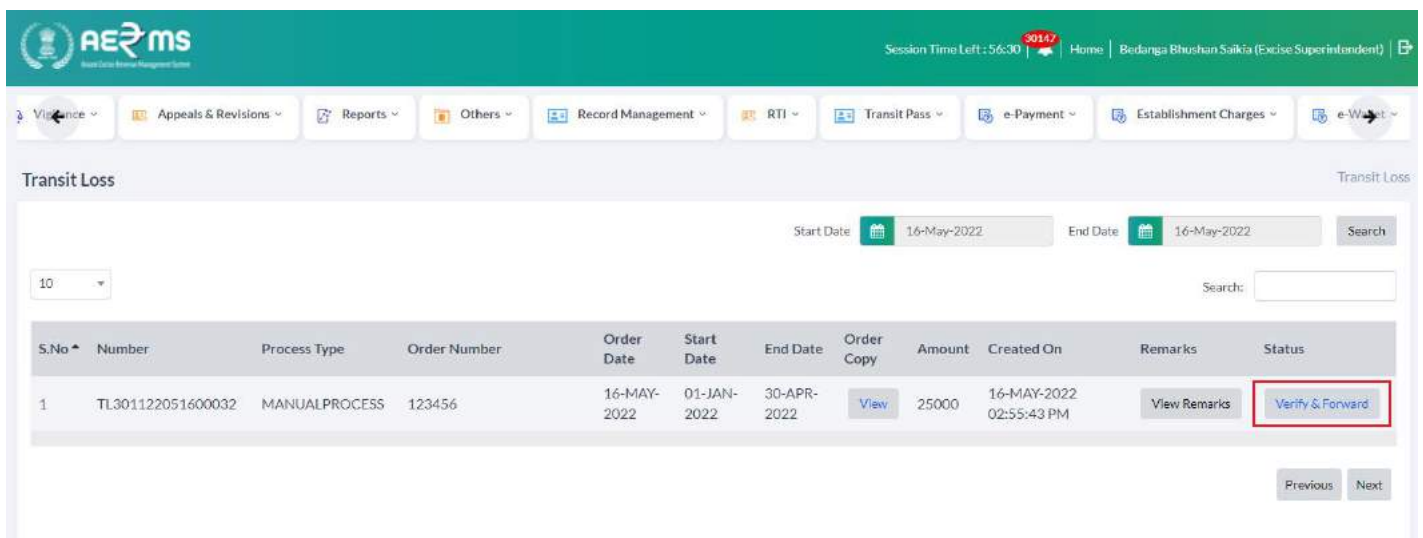
Sign Up to register for new license

Information & Services: Excise Duty Rates, Policies: Copyright Policy, About the Government: Assam State Portal, Orders & Circulars: SOP for Flow meter, Announcement: FOR UPDATING THE SYSTEM POST REVISION OF EXCISE DUTIES

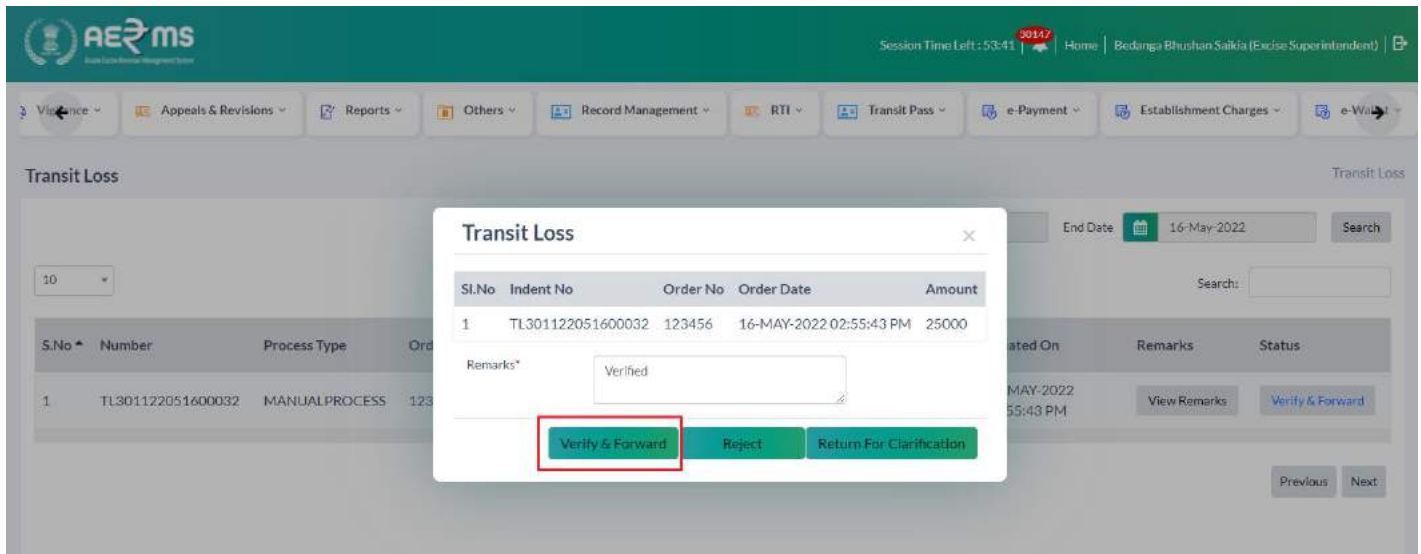
- Officers are required to click on **‘e-Wallet’** Tab.



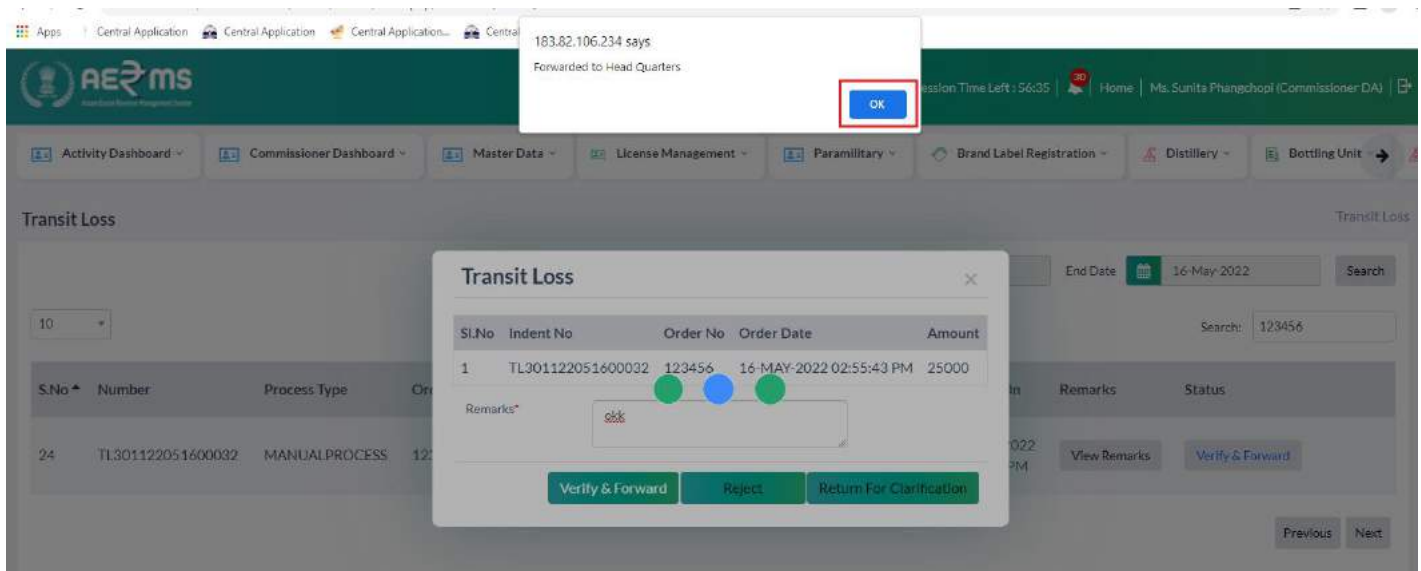
- Officer can find the details and status **‘Verify & Forward’**.
- Click on the **‘Verify & Forward’** button.



- Officer has to enter the **Remarks** and click on the **‘Verify & Forward’** button.



- Officer will get a popup with **Forwarded to Head Quarters**, click on the **‘OK’** button.



- Now status will be changed to **'Forwarded to Head Quarters'**.

The screenshot shows the AERMS web application interface. At the top, there is a navigation bar with the AERMS logo and session information. Below the navigation bar, there are several menu items including 'Activity Dashboard', 'Commissioner Dashboard', 'Master Data', 'License Management', 'Paramilitary', 'Brand Label Registration', 'Distillery', and 'Bottling Unit'. The main content area is titled 'Transit Loss' and contains a search filter for '123456' and a table of records. The table has columns for S.No, Number, Process Type, Order Number, Order Date, Start Date, End Date, Order Copy, Amount, Created On, Remarks, and Status. The first record (S.No 29) has a status of 'Forwarded to Head Quarters', which is highlighted with a red box.

S.No	Number	Process Type	Order Number	Order Date	Start Date	End Date	Order Copy	Amount	Created On	Remarks	Status
29	TL301122051600032	MANUALPROCESS	123456	16-MAY-2022	01-JAN-2022	30-APR-2022	View	25000	16-MAY-2022 02:55:43 PM	View Remarks	Forwarded to Head Quarters

- Officer can find the details of **Order Copy & Remarks** by clicking on the **'View'** tab.

The screenshot shows the AERMS web application interface. At the top, there is a navigation bar with the AERMS logo and session information. Below the navigation bar, there are several menu items including 'Activity Dashboard', 'Procurement', 'Stock Receipts', 'Stock Dispatch', 'Reports', 'Others', 'RTI', 'Stock', 'e-Payment', and 'e-Wallet'. The main content area is titled 'Transit Loss' and contains a search filter and a table of records. The table has columns for S.No, Number, Process Type, Order Number, Order Date, Start Date, End Date, Order Copy, Amount, Created On, Remarks, and Status. The first record (S.No 1) has a status of 'Approved'. The 'View' button under the 'Order Copy' column and the 'View Remarks' button under the 'Remarks' column are highlighted with red boxes.

S.No	Number	Process Type	Order Number	Order Date	Start Date	End Date	Order Copy	Amount	Created On	Remarks	Status
1	TL301122051600032	MANUALPROCESS	123456	16-MAY-2022	01-JAN-2022	30-APR-2022	View	25000	16-MAY-2022 02:55:43 PM	View Remarks	Approved

Commissioner Login: Add Commissioner Login:

- Officers are required to enter Login Id & Password & click on the ‘Login’ button to log in.

The screenshot shows the AERMS homepage. At the top left is the AERMS logo. A notification banner states: "All Type of licenses which have not Renewed for the year 2022-23 before 31st march 2022 will become Inactive in Excise portal". The main banner features a quote from Shri Narendra Modi: "A few Keystrokes can bring smiles on millions of faces...". To the right is a "Sign In" form with fields for "COMMISSIONER", password, and "Verification Code". The "Login" button is highlighted with a red box. Below the banner are navigation tabs: "Information & Services", "Policies", "About the Government", "Orders & Circulars", and "Announcement".

- Officers are required to click on ‘e-Wallet’ Tab.

The screenshot shows the AERMS dashboard with a grid of service tabs. The "e-Wallet" tab is highlighted with a red box. Other tabs include Brand Label Registration, Distillery, Dispatch, Bottling Unit, Users, Brewery, Wholesale, Denatured Wholesale, Absolute Alcohol, Company Wholesale, CSD Wholesale, Stock Receipts, URC, Retailer, Vigilance, Hologram Procurement, Lab, Record Management, Reports, Others, e-Payment, Establishment Charges, and RTI. The top right of the dashboard displays a welcome message: "Welcome: Sanjeev Kumar Medhi (Additional Commissioner of Excise, Assam)".

- Officer can find the details and status ‘**Approve**’.
- Click on the ‘**Approve**’ button.

The screenshot shows the AEEMS web application interface. At the top, there is a navigation bar with the AEEMS logo and session information. Below the navigation bar, there are several menu items including 'Activity Dashboard', 'Commissioner Dashboard', 'Master Data', 'License Management', 'Paramilitary', 'Brand Label Registration', 'Dashboard', and 'Distillery'. The main content area is titled 'Transit Loss' and displays a table of transit loss records. The table has columns for S.No, Number, Process Type, Order Number, Order Date, Start Date, End Date, Order Copy, Amount, Created On, Remarks, and Status. A single record is shown with S.No 30, Number TL301122051600032, Process Type MANUALPROCESS, Order Number 123456, Order Date 16-MAY-2022, Start Date 01-JAN-2022, End Date 30-APR-2022, Order Copy View, Amount 25000, Created On 16-MAY-2022 02:55:43 PM, Remarks View Remarks, and Status Approve. The 'Approve' button in the Status column is highlighted with a red box.

- Officer has to enter the **Remarks** and click on the ‘**Approve**’ button.

The screenshot shows the AEEMS web application interface with a modal window open for editing a transit loss record. The modal window is titled 'Transit Loss' and contains a table with columns for Sl.No, Indent No, Order No, Order Date, and Amount. A single record is shown with Sl.No 1, Indent No TL301122051600032, Order No 123456, Order Date 16-MAY-2022 02:55:43 PM, and Amount 25000. Below the table, there is a 'Remarks*' field with the text 'Approved' entered. At the bottom of the modal, there are three buttons: 'Approve', 'Reject', and 'Return For Clarification'. The 'Approve' button is highlighted with a red box.

- Officer will get a popup with **Head Quarters Approved Successfully**, click on the 'OK' button.

The screenshot shows the AEEMS application interface. At the top, a notification bar displays '183.82.106.234 says Head Quarters: Approved Successfully'. A blue 'OK' button is highlighted with a red rectangle. Below the notification, the 'Transit Loss' section is visible, featuring a table with columns for S.No, Number, Process Type, Order No, Order Date, and Amount. A modal window is open over the table, showing details for a specific order and an 'Approved' status.

Sl.No	Indent No	Order No	Order Date	Amount
1	TL301122051600032	123456	16-MAY-2022 02:55:43 PM	25000

- Now status will be changed to 'Approved'.

The screenshot shows the AEEMS application interface after the approval. The 'Transit Loss' table is displayed with columns for S.No, Number, Process Type, Order Number, Order Date, Start Date, End Date, Order Copy, Amount, Created On, Remarks, and Status. The 'Status' column for the order with Order No 123456 is highlighted with a red box and shows the value 'Approved'.

S.No	Number	Process Type	Order Number	Order Date	Start Date	End Date	Order Copy	Amount	Created On	Remarks	Status
32	TL301122051600032	MANUALPROCESS	123456	16-MAY-2022	01-JAN-2022	30-APR-2022	View	25000	16-MAY-2022 02:55:43 PM	View Remarks	Approved

- Officer can find the details of **Order Copy & Remarks** by clicking on the ‘View’ tab.

The screenshot displays the AERMS (Agriculture Extension Resource Management System) interface. At the top, there is a navigation bar with the AERMS logo and session information. Below this is a menu with various options like Activity Dashboard, Procurement, Stock Receipts, Stock Dispatch, Reports, Others, RTI, Stock, e Payment, and e Wallet. The main section is titled 'Transit Loss' and includes search filters for Start Date (16-May-2022) and End Date (16-May-2022). A table lists transit loss entries with columns for S.No, Number, Process Type, Order Number, Order Date, Start Date, End Date, Order Copy, Amount, Created On, Remarks, and Status. The first entry has S.No 1, Number TL301122051600032, Process Type MANUALPROCESS, Order Number 123456, Order Date 16-MAY-2022, Start Date 01-JAN-2022, End Date 30-APR-2022, Amount 25000, Created On 16-MAY-2022 02:55:43 PM, and Status Approved. The 'View' button in the 'Order Copy' column and the 'View Remarks' button in the 'Remarks' column are highlighted with red boxes.

S.No	Number	Process Type	Order Number	Order Date	Start Date	End Date	Order Copy	Amount	Created On	Remarks	Status
1	TL301122051600032	MANUALPROCESS	123456	16-MAY-2022	01-JAN-2022	30-APR-2022	View	25000	16-MAY-2022 02:55:43 PM	View Remarks	Approved